

Broker Handbook **Discover the Credit Human difference**

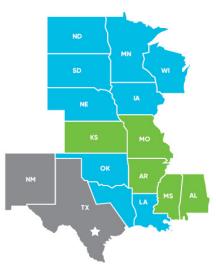
Sales Territories Production Centers



Western Region



Central Region



Eastern Region



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Send app to region where property state is located

NMLS #486243

Book Revised Date: 6/13/23. Not intended for consumer advertising.



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*Land Home is only available in Texas for the Central Region	





Home Only Broker Program (For sale by owner, refinance, retail)

Features	Details
Eligible homes	 Multi-section and single-section homes manufactured post-HUD (1977 or newer), pre-HUD in CA only (1970 – 1976)
	*New York anything newer than 1995
	• Park Model homes must be in a community (AZ & FL only)
	 Homes in a community or on family, leased or owned land
	 New homes (never been titled) and existing homes
Down payment	 Minimum of 5% down payment in the form of cash, trade or gift
	 Gifted down payment: entire down payment may be gifted to the customer for purchase of a primary home
	Down payment pricing tiers of 5%, 10%, 20% and 35%
	• Second/vacation homes must be a minimum of 20% down payment (80% LTV)
	-FICO score of 700+ (Equifax)
Rate/approval commitment	• 90 days
Loan Terms	Multi-section and single-section homes
	Maximum term of 20 years
Underwriting	No program available for buy-fors, co-signers and investment property
	No bankruptcy or repossession present within the last five years
	Credit scores of 660 and above (Equifax)
	5 years of credit experience
	Minimum of 5 tradelines which must include:
	• 1 installment loan with a minimum starting balance of \$5,000 and 24 or more payments reporting
	• 3 tradelines with a minimum of 12 months reporting
	 Standard debt ratio is 34% housing and 45% total (to include lot rent, taxes & insurance)
	*Exception can be made with adequate discretionary income of \$1,800 or more



Home Only Broker Program (continued)

(For sale by owner, refinance, retail)

Features	Details
Insurance	Replacement cost or actual cash value accepted
	 Maximum deductible of \$1,000 or 1% of the dwelling coverage, whichever is greater
	 Dwelling coverage plus any additional structure coverages must be equal to or greater than the principal balance of the loan. For California, coverage amount needs to be the maximum available with extended replacement coverage added if coverage is low.
	 Insurance binder - one year of homeowner's insurance listing Credit Human Federal Credit Union, PO Box 519 Carmel, IN 46082 as the lienholder/loss payee information.
	General requirements
	Property address must match loan contract
	 Policy type must be for mobile/manufactured home
	Flood insurance is required if the home is determined to be in a flood zone
	Premium must be paid in full or included in loan amount
	Effective date must be on or before loan completion date
New home valuation	Advance method (To determine the maximum amount to finance)
	 Multiply 155% by the gross factory invoice*
	 Add \$11,000/section for delivery and set
	 Add allowable closing costs**
	*100% of gross factory invoice for down payments of 35% or more
	**Taxes, insurance, fees and other closing costs
Existing home valuation -	Market Valuation (Comparable appraisals in communities only)
for sale by owner and refinance	 Total loan should not exceed the lesser of the fair market value (FMV) of the home X 95% of the LTV as determined by the comparable appraisal and the purchase price of the home
	Note: The total loan amount may exceed the established maximum loan amount determined by the approved LTV up to a maximum of 3% based on the lesser of the purchase price or appraised value not to exceed a maximum of 95% LTV. Exceeding the approved LTV by the allowable 3% does not require the loan to be repriced.
	Cost Valuation (NADA method)
	 Total loan amount should not exceed NADA base book value X NADA condition adjuster X LTV + set up allowance + allowable dealer installed options + allowable closing costs
	 For 35% down payments the total loan must be equal to or less than 90% of NADA book value
	Condition report required





Cash-out Refinance Program

Features	Details
Advance	 Comparable appraisal (65% max LTV including allowable closing costs) no bookouts financeable
Credit scores	• 700+ (Equifax)
Maximum cash-out	\$25,000 *exceptions can be made for more cash-out
Qualifying homes	 Multi-section homes 20 years or newer Home must be located in a community No single-section or pre-HUD
Rate	Interest rate is 100 basis points over the published refinance rate
Loan Terms	 Terms up to 10 years on homes owned free and clear Refi's qualify for standard terms
Lending programs	Fixed-step rate and fixed rate
Rate Commitment	90 day rate commitment with no adders
Debt to income ratios	 Standard debt ratio is 34% housing and 45% total (to include lot rent, and taxes & insurance)

This program is not available in states determined by Credit Human to be distressed.

Contact your Business Development Executive for more details.

If there is evidence of declining property values on the appraisal the application will be rejected.





Land Home and Land in Lieu Loan Program*

(For sale by owner, refinance, retail)

* Land Home is only available in Texas for the Central Region

Features	Details
Eligible homes	 Multi-section, single-section and modular homes post-HUD and *pre-HUD in Western region only.
	*1970 - 1976 homes must be in approved PUD or condo park communities
	 New (homes that have never been titled) and existing homes
	 Homes that have been moved more than once
	 Homes that are not on permanent foundation
Fees	 \$999 processing fee, as well as, closing costs, such as, attorney fees, appraisals, etc.
Loan Terms	Maximum terms up to 25 years
Rate/approval commitment	• 90 days
Advance	Full land home appraisal required
	 The maximum loan to value ratio (LTV) including closing costs is 95% of appraised value
Funding options	At delivery and set or end loan
Down payment	Minimum of 5% down payment in the form of cash, trade or land equity
and pricing	 Pricing will be based on the LTV of the appraised value
	 Second/vacation home must be a minimum of 20% down payment (80% LTV)
	– FICO score of 700+ (Equifax)
Using Land equity (Land in lieu)	 Land does not have to be free and clear. If encumbered, we will allow full equity (encumbrances – appraised value) to determine down payment
	 Land equity will be determined by the opinion of site value listed in the cost approach section of the land home appraisal
	 The customer must have a minimum of 5% equity of the total sales price including all home and land improvements. If land equity is short of the required 5%, the customer may supplement the difference with cash down
	Will give full value of land for down payment up to 7.5 acres
	Gifted land may be accepted
	Seller credits can never be used for down payment
Simple delivery and set funding	
Program description	Closing occurs before home and improvements are installed
	 Land payoff and closing costs disbursed at closing pending a rescission period if applicable
	 Final funding occurs once the home has been delivered, set, and tied down on the subject home site. Homes already sited fund as an end loan
	 No interim interest charges and a free 120 day construction period. (Final occupancy required in some states.)
	 \$100 per week charge to the retailer beginning on the 121st day

